

Town of Yates
Public Hearing and
December Yearend Meeting
8 S. Main St., Lyndonville, NY 14098
December 28, 2017, 6:00PM

Present: Jim Simon, Supervisor
Wes Bradley, Councilman
Brad Bentley, Councilman
John Riggi, Councilman
Jim Whipple, Councilman
Michele Harling, Town Clerk
Andrew Meier, Town Attorney
Dan Wolfe, Code Enforcement Officer
Roger Wolfe, Highway Superintendent

Excused: Trisha Laszewski, Town Assessor

Others : Georgette Stockman

PLEDGE OF ALLEGIANCE

**PUBLIC HEARING REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT
FOR REPAIRS TO PUBLIC INFRASTRUCTURE IMPACTED BY LAKE ONTARIO
FLOODING**

PUBLIC COMMENT

No comments.

BOARD COMMENT

Councilman Bentley said that this will involve an annual meeting because of the Fair Housing element.

Supervisor Simon said that there will be annual reporting required.

RESOLUTION NO. 114-12/17

**RESOLUTION TO CLOSE THE PUBLIC HEARING REGARDING COMMUNITY
DEVELOPMENT BLOCK GRANT FOR REPAIRS TO PUBLIC INFRASTRUCTURE
IMPACTED BY LAKE ONTARIO FLOODING**

Offered by Councilman Bradley, who moved its adoption
Seconded by Councilman Riggi

5 Ayes 0 Nays

Motion: Carried

Supervisor Simon called the December Yearend Meeting to order at 6:07PM.

PRIVILEGE OF THE FLOOR ON AGENDA ITEMS ONLY

RESOLUTION NO. 115-12/17

RESOLUTION TO APPROVE MINUTES

RESOLVED, to approve the minutes of the December 14, 2017 Regular Board Meeting as presented to each Board Member.

Offered by Councilman Bentley, who moved its adoption
Seconded by Councilman Whipple

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 116-12/17

**RESOLUTION TO AUTHORIZE YATES TOWN SUPERVISOR TO SUBMIT
COMMUNITY DEVELOPMENT BLOCK GRANT FOR REPAIRS TO PUBLIC
INFRASTRUCTURE IMPACTED BY LAKE ONTARIO FLOODING**

WHEREAS the Town of Yates Board has provided public notice, conducted a public hearing and considered all inputs regarding the Community Development Block Grant to repair public infrastructure impacted by Lake Ontario flooding, be it

RESOLVED the Town of Yates Board authorizes the Town Supervisor to submit the grant application as amended no later than Friday, December 29, 2017.

Offered by Councilman Whipple, who moved its adoption
Seconded by Councilman Bentley

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 117-12/17

RESOLUTION AUTHORIZING BOOKKEEPER TO MAKE YEAREND ADJUSTMENTS FOR FISCAL YEAR ENDING DECEMBER 31, 2017

WHEREAS, the independent auditors have recommended that the Bookkeeper request a “Blanket Resolution” to allow for any budget adjustments that may be required at yearend; be it

RESOLVED, that the Town Board authorizes the Bookkeeper to make the necessary budget adjustments and inter-fund transfers, and furnish a copy of said adjustments to the Town Supervisor when completed.

Offered by Councilman Riggi, who moved its adoption

Seconded by Councilman Bentley

Councilman Bradley wanted to assure that Supervisor Simon would be forwarding all of the adjustments to the Board Members once received.

Supervisor Simon said that he would do that.

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 118-12/17

RESOLUTION TO ACCEPT 2017 YEAREND WATER 2 AND WATER 4 REPORT

WHEREAS, Water 2 and Water 4 have been closed and balanced for the fiscal year 2017, and

WHEREAS, a copy of the balance sheets outlining all income and payments have been prepared by the Town Clerk and reviewed by the Town Board, be it

RESOLVED, that the Town Board accepts the yearend report for Water 2 and Water 4 as presented, and be it

FURTHER RESOLVED, that signed copies of the reports shall be attached to these minutes.

Offered by Councilman Bradley, who moved its adoption

Seconded by Councilman Bentley

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 119-12/17

RESOLUTION – REVIEW OF RESERVE FUNDS AND TRANSFER OF UNRESERVED FUND BALANCES TO DESIGNATED FUND BALANCE ACCOUNTS

WHEREAS, the Town has heretofore established Unreserved Fund Balances and Designated Fund Balance accounts, with balances as follows:

Unreserved Fund Balance (909) as of 12/28/17

DA.....	\$400,120
DB.....	\$127,118
SW2.....	\$130,239
SW4.....	\$130,729
TOTAL.....	\$788,206

Designated Fund Balance (911) as of 12/28/17

DA.....	\$0
DB.....	\$50,000
SW2.....	\$35,000
SW4.....	\$162,435
TOTAL...	\$247,435

and,

WHEREAS, the Town Board receives periodic financial reports on Unreserved Fund Balance and Designated Fund Balance activity, including the most recent year-end report which has been furnished by the Bookkeeper, and diligently reviews same, and

WHEREAS, the Town has completed its review of the year-end report for all accounts, and

WHEREAS, the New York State Comptroller recommends against carrying large Unreserved Fund Balances, now, therefore, be it

RESOLVED, that the Town Board hereby determines that the purpose and need for each Unreserved and Designated fund balance account continues and is consistent with the Town's long-range plans, and be it further

RESOLVED, that the balances carried in Unreserved Fund Balances should be reduced in order to meet New York State Comptroller's recommendations, and be it further

RESOLVED, that increasing the Designated Fund Balances (911 Accounts) is a prudent use of taxpayer funds in support of Department needs and in the best interests of the taxpayers, and be it further

RESOLVED, that the transfer of funds from Unreserved Fund Balances to Designated Fund Balances shall be as follows:

Designated Fund Balance Transfers

DA..... \$60,018

Offered by Councilman Riggi, who moved its adoption
Seconded by Councilman Whipple

Supervisor Simon said that the Board decided not to move anything into the DB and SW4 accounts.

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 120-12/17

RESOLUTION TO ACCEPT 2017 TOWN CLERK'S YEAREND REPORT

WHEREAS, the Town Clerk's Office will not be conducting further business for the 2017 fiscal year, and

WHEREAS, the Town Clerk has prepared a yearend report that has been reviewed by the Town Board, be it

RESOLVED, the Town Board accepts the report as presented, and be it

FURTHER RESOLVED, that a signed copy of the report shall be attached to these minutes.

Offered by Councilman Bradley, who moved its adoption
Seconded by Councilman Whipple

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 121-12/17

RESOLUTION TO APPOINT CHAIR OF YATES TOWN PLANNING BOARD

RESOLVED to appoint Richard Kurz as Chair, Town of Yates Planning Board, effective immediately.

Offered by Councilman Whipple, who moved its adoption
Seconded by Councilman Riggi

5 Ayes 0 Nays

Motion: Carried

RESOLUTION NO. 122-12/17

RESOLUTION TO PAY BILLS

WHEREAS, bills have been reviewed by the Town Board, be it

RESOLVED to pay bills as follows:

A-Accounts-	\$13,310.32
B-Accounts-	\$ 709.43
DA-Accounts-	\$14,250.08
DB-Accounts-	\$ 1,893.84
Water 4-	\$13,022.59
Water 2-	\$
Youth-	\$
Fire-	\$

TOTAL \$43,186.26

Offered by Councilman Bentley, who moved its adoption
Seconded by Supervisor Simon

5 Ayes 0 Nays

Motion: Carried

TOWN OFFICERS REMARKS

Dan Wolfe, Code Enforcement Officer, said that he issued 58 building permits for the year, 27 were closed and 31 still remain open. He sent out numerous violation letters with success; many of those were on Lake Shore Road. He will start sending violation letters again in the spring once the snow melts. He had 2 court appearances for unlicensed junkyards and issued 80 lakeshore erosion permits.

Roger Wolfe, Highway Superintendent, said that it's been a good year with no major breaks in the water department. He said that they have had several water installs, a few new taps and new hookups to existing waterlines. He added that there were no hookups on Goodwin Rd. and that 2 have hooked up on the Ward Rd. with another hookup coming soon. He closed by saying that he appreciated all of the time working with Brad Bentley and that it has been a pleasure.

Councilman Bentley asked if Russell Heideman was retiring and if so, who was hired to replace him.

Roger said that yes, Russell is retiring as of January 3rd and that David Hughes has been hired as a part-time MEO for the time being so that he can become familiar with the Town equipment.

The Board wished Brad Bentley good luck and thanked him for his service.

ADJOURNMENT

Moved by Councilman Whipple, whereas there is no new business to be brought before the Board, the meeting be adjourned at 7:18PM.

Seconded by Councilman Bentley

5 Ayes 0 Nays

Motion: Carried

Respectfully Submitted,
Michele L. Harling
Yates Town Clerk

Water 4 Balance Sheet

2017 Water 4	Metered Water Income	Penalty Income	Hookups & Hydrant Fees	Village Payments	Ridgeway Payments
January	\$14,356.50	\$41.46	\$195.00		\$234.06
February	\$9,941.44	\$219.98	\$82.50		
March	\$1,070.84	\$92.78		\$11,074.00	
April	\$12,686.45	\$14.10	\$600.00		\$124.08
May	\$9,361.64	\$223.40	\$1,450.00		
June	\$1,348.51	\$112.71	\$1,800.00	\$13,989.50	
July	\$15,208.20	\$34.65			\$259.44
August	\$11,610.74	\$244.82	\$2,325.00		
September	\$1,796.17	\$141.74	\$2,850.00	\$21,168.00	
October	\$14,100.26	\$11.27			\$329.94
November	\$13,618.68	\$271.49	\$1,722.45		
December	\$910.14	\$87.32	\$1,361.71	\$16,439.50	
Total	\$106,009.57	\$1,495.72	\$12,386.66	\$62,671.00	\$947.52

Income	\$119,891.95
Cost	\$63,618.52
Difference	\$56,273.43

Dated: 12/28/2017

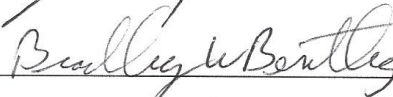
Supervisor Simon



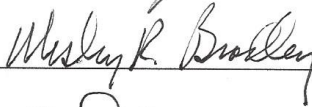
Councilman Whipple



Councilman Bentley



Councilman Bradley



Councilman Riggi



Dec 28, 2017

Water 2 Balance Sheet

2017 Water 2	Metered Water Income	Penalty Income	Fees Income	Somerset Payments
January	\$26,325.70	\$22.90	\$400.00	\$24,348.88
February	\$1,083.80	\$32.60		
March	\$149.00	\$14.90		
April	\$26,465.11	\$3.40		
May	\$870.80	\$28.16		\$24,697.22
June	\$544.05	\$50.60		
July	\$30,899.54	\$34.55		\$28,464.30
August	\$867.70	\$23.90		
September	\$236.00	\$23.60		
October	\$32,601.50	\$7.60		\$30,439.83
November	\$1,255.16	\$54.45		
December	\$474.00	\$60.05		
Total	\$121,772.36	\$356.71	\$400.00	\$107,950.23

Income	\$122,129.07
Cost	\$107,950.23
Difference	\$14,178.84

Dated: 12/28/2017

Supervisor Simon



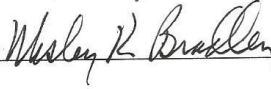
Councilman Whipple



Councilman Bentley



Councilman Bradley



Councilman Riggi



2017	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
PROPERTY TAX	\$1,897,200.68	\$252,897.75	\$102,685.34	\$115,559.07									
RECYCLE WASTE	\$173,176.50	\$25,357.50	\$11,799.00	\$12,420.00									
TAX PENALTY		\$1,069.65	\$2,018.91	\$3,679.05									
COLLECTION FEE													
MARRIAGE LIC													
MARRIAGE CERT													
CONSERVATION	\$70.00	\$65.00	\$50.00	\$10.00			\$90.00	\$30.00	\$30.00	\$120.00		\$30.00	\$30.00
CEMETERY GRAVES	\$400.00	\$400.00	\$850.00	\$1,300.00	\$428.00	\$593.00	\$40.00	\$50.00	\$70.00	\$30.00	\$50.00	\$20.00	\$10.00
CEMETERY SERVICE	\$225.00	\$108.00	\$192.00	\$800.00	\$1,250.00	\$1,750.00	\$853.00	\$2,800.00	\$7,562.00	\$1,368.00	\$2,642.00	\$872.00	\$872.00
DOG SAVED	\$174.00	\$90.00	\$92.00	\$90.00	\$1,460.00	\$1,700.00	\$1,420.00	\$1,600.00	\$2,000.00	\$1,600.00	\$1,600.00	\$3,000.00	\$310.00
DOG UNSAVED	\$180.00	\$216.00	\$60.00	\$108.00	\$228.00	\$1,440.00	\$276.00	\$186.00	\$3,070.00	\$234.00	\$198.00	\$156.00	\$156.00
STATE FEE	\$74.00	\$72.00	\$59.00	\$108.00	\$132.00	\$144.00	\$216.00	\$168.00	\$144.00	\$204.00	\$108.00	\$84.00	\$84.00
2.00 FEE	\$4.00	\$28.00	\$24.00	\$10.00	\$71.00	\$60.00	\$100.00	\$73.00	\$66.00	\$111.00	\$63.00	\$47.00	\$47.00
PURCHASER							\$8.00	\$40.00	\$30.00	\$28.00	\$28.00	\$38.00	\$38.00
REPLACEMENT TAG			\$3.00	\$90.00	\$3.00					\$30.00			
MISC	\$1,714.23	\$40.00		\$50.00	\$20.00			\$15.00		\$8.50	\$6.50	\$3.00	\$3.75
MINOR SALES		\$1.00		\$7.00	\$4.00		\$7.00	\$14.50		\$7.00			\$21.00
RECYCLING BIN								\$100.00	\$20.00	\$50.00			
VITAL RECORD	\$110.00		\$10.00	\$100.00	\$80.00			\$100.00	\$20.00	\$50.00			
ZONING FEE				\$100.00	\$50.00			\$50.00					
PLANNING FEE		\$300.00											
JUNK LIC		\$181.00											
BUILDING PERMIT	\$50.00		\$75.00	\$427.00	\$275.00	\$510.00	\$431.00	\$253.00	\$50.00	\$429.00	\$200.00	\$50.00	\$50.00
TOTAL	\$1,983,578.41	\$280,735.90	\$117,856.25	\$135,173.12	\$4013.00	\$4,867.00	\$4,306.25	\$6,109.50	\$13,241.50	\$5,357.50	\$3,562.00	\$1,621.75	\$2,560,422.18
COUNTY TAX	\$991,884.20	\$252,897.75	\$102,685.34	\$115,559.07									\$1,403,026.36
COUNTY WASTE	\$173,176.50	\$25,357.50	\$11,799.00	\$12,420.00									\$223,353.00
SUPERVISOR TAXES	\$873,662.00												\$873,662.00
WATER 2 RELEVY	\$1,654.48												\$1,654.48
WATER 4 RELEVY													\$0.00
NYS DEC	\$66.13	\$61.41	\$47.24	\$297.61	\$404.37	\$371.32	\$805.69	\$2,645.60	\$7,145.02	\$1,282.56	\$2,496.59	\$857.67	\$16,491.21
AG & MARKETS	\$74.00	\$72.00	\$59.00	\$108.00	\$71.00	\$60.00	\$100.00	\$73.00	\$66.00	\$111.00	\$63.00	\$47.00	\$904.00
NYS HEALTH						\$67.50	\$22.50	\$3,375.90	\$45.00	\$90.00	\$1,002.41	\$22.50	\$39,274.40
SUPERVISOR	\$746.87	\$2,327.24	\$3,265.67	\$6,748.44	\$3,517.63	\$4,368.18	\$3,378.06	\$3,375.90	\$5,285.48	\$3,863.94	\$1,002.41	\$694.58	\$39,274.40
MISC & OVERPAY TA	\$1,714.23	\$20.00		\$40.00	\$20.00			\$15.00					\$1,809.23
TOTAL	\$1,983,578.41	\$280,735.90	\$117,856.25	\$135,173.12	\$4013.00	\$4,867.00	\$4,306.25	\$6,109.50	\$13,241.50	\$5,357.50	\$3,562.00	\$1,621.75	\$2,560,422.18

DATED:

12/28/17

SUPERVISOR

[Signature]

COUNCILMAN

[Signature]

COUNCILMAN

COUNCILMAN

[Signature]

COUNCILMAN

[Signature]

Dec 28, 2017